

**MINUTES
SPECIAL MEETING**

City Council of the Town of Colma
Town Hall, 1198 El Camino Real
Colma, CA 94014

**Tuesday, December 3, 2013
6:30 p.m.**

CALL TO ORDER

Mayor del Rosario called the Special Meeting of the City Council to order at 6:39 p.m.

Roll was called. Mayor Helen Fisicaro, Vice Mayor Raquel "Rae" Gonzalez and Council Members Joanne F. del Rosario, Joseph Silva, and Diana Colvin were all present.

INTRODUCTIONS

Mayor del Rosario welcomed the audience and acknowledged local dignitaries and elected officials in attendance:

- Adrienne Tissier, San Mateo County Supervisor
- Sandie Arnott, San Mateo County Treasurer
- Dennis Fisicaro, Former Mayor
- Mary Brodzin, Former Council Member
- Georgette Sarles, Daly City Colma Chamber of Commerce
- Pat Hatfield, President of the Colma Historical Museum

Mayor del Rosario introduced the following Town of Colma Staff members:

- Bill Norton, Interim City Manager
- Roger Peters, City Attorney
- Jon Read, Police Chief
- Brian Dossey, Director of Recreation Services
- Brad Donohue, Director of Planning and Public Works
- Michael Laughlin, City Planner
- Lori Burns, Human Resources Manager
- Kirk Stratton, Police Commander

Mayor del Rosario made remarks as the out-going Mayor. The City Council presented her with a gavel, proclamation, flowers and a donation to the Colma Historical Association in her honor.

REMARKS ON COUNCIL ROTATION AND PUBLIC COMMENT

The Mayor stated, "The Council typically rotates through the positions of Mayor and Vice Mayor based on seniority in accordance with the Colma Municipal Code. Going by seniority, this would have Vice Mayor Silva rotating in to the Mayor position; however, Vice Mayor Silva has informed the Council that he will be unable to accept this position because of his work. Next in line is

Council Member Colvin, but she too has informed the Council that she will be unable to accept the Mayor position because of her work obligations.

At a study session last week, the City Attorney advised us that the Council may select any council member to serve as Mayor or Vice-Mayor, and that the rotation policy is only a guideline. After some discussion, a majority of the Council recommended that the Council follow the normal order of rotation to select the Mayor and Vice-Mayor.

At this time, I offer Council Members Silva and Colvin the chance to speak to the public.”

Vice Mayor Silva gave his remarks regarding the situation.

Council Member Colvin gave her remarks regarding the situation.

Mayor del Rosario opened the public comment period at 7:12 p.m. Resident Pat Hatfield made a comment. Georgette Sarles, President of the Colma Daly City Chamber of Commerce made a comment. The Mayor closed the public comment period at 7:16 p.m.

NOMINATION AND APPOINTMENT OF MAYOR

Mayor del Rosario called upon the Council to make nominations for Mayor. Vice Mayor Silva nominated Helen Fisicaro for Mayor, and the nomination was seconded by Council Member Colvin. There were no other nominations, and Mayor del Rosario closed the nominations for Mayor.

Mayor del Rosario called for a vote.

Action: Vice Mayor Silva moved to select Helen Fisicaro as Mayor, and the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

ADMINISTRATION OF THE OATH OF OFFICE TO NEW MAYOR

Mayor del Rosario called San Mateo County Supervisor Adrienne Tissier to the podium to administer the Oath of Office to the new Mayor. After receiving the Oath of Office, Mayor Fisicaro introduced her family, friends and guests and gave her remarks as the in-coming Mayor.

NOMINATION AND APPOINTMENT OF VICE MAYOR

Mayor Fisicaro called upon the Council to make nominations for Vice Mayor. Council Member del Rosario nominated Council Member Gonzalez, and Council Member Colvin seconded the nomination. There were no other nominations, and Mayor Fisicaro closed the nominations for Vice Mayor.

Mayor Fisicaro called for a vote.

Action: Council Member del Rosario moved to select Raquel Gonzalez as Vice Mayor, and the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel "Rae" Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Voting Tally	5	0			

ADMINISTRATION OF THE OATH OF OFFICE TO VICE MAYOR

Mayor Fisicaro called Interim City Manager Bill Norton, to the podium to administer the Oath of Office to the new Vice Mayor. After receiving the Oath of Office, Vice Mayor Gonzalez introduced her family, friends and guests and gave her remarks as the in-coming Vice Mayor.

PRESENTATIONS

Outgoing Mayor del Rosario presented Mayor Fisicaro with flowers from the City Council.

Georgette Sarles, CEO and President of the Colma/Daly City Chamber of Commerce, thanked outgoing Mayor del Rosario and congratulated Mayor Fisicaro and presented flowers from the Chamber of Commerce.

Richard Rocchetta of the Colma Historical Association presented out-going Mayor del Rosario with a certificate and flowers.

SIGNING OF THE VALUES BASED CODE OF CONDUCT

Mayor Fisicaro gave each member of the Council a Values Based Code of Conduct and each member of the Council signed the pledge.

ADJOURNMENT

Mayor Fisicaro adjourned the Special Meeting at 7:30 p.m., and invited everyone to join the Council in the reception that followed.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Caitlin Corley".

Caitlin Corley
Administrative Technician III